

MINUTES OF THE MEETING OF MAINTENANCE COMMITTEE OF ARMY COLLEGE OF NURSING, JALANDHAR CANTT HELD ON 29 SEP 2023

1. A meeting of the Maintenance Committee of Army College of Nursing, Jalandhar Cantt was held in Ashoka MP Hall on 29 Sep 2023. The meeting was presided over by Col HS Phagura (Retd), Registrar, Army College of Nursing, Jalandhar Cantt and attended by the following:-

- (a) Ms Kalindi Sharan, Clinical Instructor (Teacher Incharge infrastructure).
- (b) Mr Paramjit Singh, Accountant.
- (c) Hony Sub Maj Bhupinder Singh (Retd), Estate Supervisor.
- (d) Hony Nb Sub Surjeet Singh (Retd), Store Keeper.
- (e) Ms Kuldeep Kaur, Warden.
- (f) Ms Neha Kumari, Student Incharge Hostel (SNA).
- (g) All students Floor Incharges of ACN.
- (h) Mr Satrughana Sahoo, Plumber

2. At the outset the Member Secy (Estate Supervisor) welcomed the Presiding Officer and all members of Maintenance Committee and requested cooperation and suggestions of all for maintenance of assets / property of the college. The fwg pts were projected to the committee:-

- (a) Details of assets created during the period May 2023 to Sep 2023, attached as per Appendix A.
- (b) Expdr incurred on maint of assets during the period May 2023 to Sep 2023, attached as per Appendix B.

3. **Main Points Received and Action Taken/Planned.** The pts were put up by the students and action taken as follows:

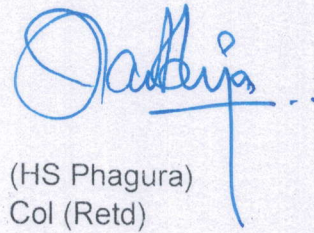
- (a) There are few almirahs in the Hostel that are affected by the Termite. Such almirahs need to be replaced with steel almirahs. It was intimated that 18 almirahs have already been removed and the reqd of 20 more almirahs will be budgeted.
- (b) There was a requirement of a Digital Camera for Photography and the same has been provided to students.
- (c) Tap Spindles were reqd in the hostel washrooms due to wear and tear and 24 Tap Spindles were replaced.
- (d) Deep Freezer was reqd in the Students Mess kitchen for storage of frozen items. And the same has been provided
- (e) Veg rack was reqd for sorting out & layout of Veg / Fruits and it has been provided in the Students Mess.

4. **Address by the Presiding Officer.** Col HS Phagura (Retd), Registrar, Army College of Nursing, Jalandhar Cantt urged the students to extend max possible cooperation for maint of assets, as fee revision in future depends upon the rising expdr on maint / repair of assets. Hence, he advised the students to handle the property with due care. On being asked

for the points for improvement from students, they expressed satisfaction on the maint schedule and proposed projects informed by the Estate Supervisor.

5. **Vote of Thanks.** At the end, the Estate Supervisor thanked the Presiding Officer and all members for sparing valuable time and requested their presence in next meeting.

Army College of Nursing
Deep Nagar
Jalandhar Cantt



(HS Phagura)
Col (Retd)
Registrar

30 Sep 2023

Assets Created during May 2023 to Sep 2023

Sr No	Project	Cost
1	Purchase of Phone Set - 04	3,200
2	Purchase of Beetel	4,000
3	Purchase of AC 1.5 Ton - 02	81,000
4	Purchase of Cordless Mike - 03	20,200
5	Purchase of Ahnja Speakers - 01	22,000
6	Purchase of Deep Freezer - 01	23,500
7	Purchase of Nikkon Digital Camera - 01	20,000
8	Purchase of Wooden Box Type Bed - 03	84,000
9	Purchase of Tap Spindal - 24	8,000
10	Purchase of Aluminium - 01	2,000
11	Installation of Water Tank 1000 Ltr - 01	15,000
12	Preparing of Veg Rack for Kitchen - 01	10,000
13	Purchase of Hammer Drill	8,000
		300,900

Appx- 'B'

Details of Expdr Incurred on Maint from May 2023 to Sep 2023

Sr No	Project	Cost
1	Servicing of Bus - PB 08 CP 8853 & PB 08 CP 8854	26,000
2	Servicing of Aqua Guard - 12	17,000
3	Repair of Ceiling Fans - 20	6,000
4	Servicing of Ecco - PB 08 EQ 3581	5,500
5	Purchase of Fan Regulators - 50 & Switch Cover - 200	20,000
6	Repair of Napkin Incinerator	8,500
7	Repair of Wooden Chaugath - 20	80,000
8	Repair of Wooden Almirah - 18	396,000
9	Repair of Window Mirror - 30	25,000
10	Purchase of Toilet Seat Cover - 20	7,000
11	Purchase of Connection Pipe - 10	2,500
12	Purchase of Door Stopper - 50	2,500
13	Purchase of Bleaching Powder - 01 Pkt	9,000
14	Repair of Water Cooler - 03	11,500
15	Servicing of M/C PB 08 ET 4860 - 01	3,000
16	Servicing of Enjoy PB 08 CS 6806	6,500
17	Purchase of Toilet cleaning Acid - 42 Btl	2,000
18	Replacement of Aemd Cable - 40 Mtr	4,500
19	Purchase of Lid for Water Tank - 06	2,500
20	Repair of Lawn Mover	5,000
21	Plantation of Trees in College Campus	8,500
22	Repair of Drainage Jaali	6,500
23	Repair of Washroom - 334, 234, 241, 207	115,000
24	Repair of Desert Cooler - 14	9,100
25	Painting of Boundary Wall & Front Area	12,000
26	Repair & Re painting of Badminton Courts - 02	36,000
27	Hirring of Tractor Twice	12,000
28	Repair of CCTV	4,000
29	Repair of Bus - PB 08 CP 8853	6,000
30	Repair of Washing Machine -06	9,000
31	Repair of Air Curtain	3,500
32	Repair of AC ECCO - PB 08 EQ 3581	3,500
33	Repair of Glass Door (College)	7,500
34	Replacement of looking Glass Frames Washroom - 20	9,000
35	Replace of Battery of Bus PB 08 CP 8854	6,000
36	Repair of Bus - PB 08 CP 8854	3,000
37	Tile work in Dining Hall 180 Sq Ft	13,000
38	Tile work in Infirmary 180 Sq Ft	13,000
39	Fixing of window jali & Replace of glass in kitchen	3,500
40	Purchase of National Flag	2,000
41	Purchase of Gamla tray	1,000
42	Replace of Wooden Door with Aluminium Frame - 06	30,000
43	Replace of Bty ECCO PB 08 EQ 3581	3,800
44	Servicing & Oil change of Transformer	5,000
45	Tank Cleaning of Roof Top 10000 Ltr - 04 5000 Ltr - 05 1000 Ltr - 05 500 Ltr - 01	27,000
		988,900